

FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
Board Meeting Minutes
Tuesday December 8, 2020

Zoom link available by emailing: baraboolibraryfriends@gmail.com

- I. **Call to order**-Meeting was called to order at 6:00 p.m.by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Anne Horjus, Emily Olson, Aimee Schulz, and Lena Nissley. Absent was John Ellington.
- II. **Review of agenda**-Under New Business, Item D. was changed to C. Motion to approve the agenda made by Anne Horjus, seconded by Emily Olson. Motion passed.
- III. **Approval of November 10, 2020 minutes**- Motion to approve the minutes as written made by Aimee Schulz, seconded by Jessica Bergin. Motion passed.
- IV. **Treasurer's Report**-Filed for audit.
- V. **Correspondence and new memberships**-None to report.
- VI. **Director's report**-Jessica announced that the library is accepting 15-minute appointments for the public to browse. The library has received a \$100,000 donation to the building fund by the Sauey family. The Community Meeting room will be named in their honor.
- VII. **Special committee reports**
 - A. **Music with Friends**-Committee will explore the possibility of having a live streaming performance.
 - B. **Book sale**-The book sale committee discussed various ideas for a sale. Lena Nissley suggested holding a sale in May 2021 offsite. Karen Curtis of Baraboo Arts Banquet and Convention Center willing to donate a room for free to hold the sale. We will need volunteers to help move books for storage at Baraboo Arts. Suggestion made to contact high school athletes or scouts to help with moving the books. Other ideas were to create mystery bags of books to sell at the library and to invite book sellers to shop by appointment. Lena will talk to Rob at the Village Booksmith to arrange a time for him to shop, after which a notice will be sent out on Book Finder to look for other interested sellers. A fee of \$20.00 for out-of-town book sellers was suggested. Jessica will work on a way to make a sale cart more accessible while the library is on a modified schedule.
 - C. **Books for Newborns**-Nothing to report.

VIII. Unfinished Business

A. Annual newsletter assembly-Emily Olson volunteered to assemble the mailing including the annual letter and brochure.

B. Annual meeting details-Date is Thursday January 14, 2021 at 6:00 p.m. via Zoom. Sara will prepare a Power Point presentation with comments by Jessica and Board members. Jessica will create the link to the meeting. Pat Shear will send out a notice to the Friends email group announcing the meeting details. Announcement of the meeting also will be posted on Facebook without the Zoom link.

C. Temporary home for Friends items-Aimee will take the membership materials and Pat will keep the brochures. Lena will keep the book sale materials. Other items will be packed and labeled for long term storage in January.

IX. New business

A. Annual meeting elections, executive board-Proposed Executive Board: President-Emily Olson; Vice-President-Aimee Schulz; Treasurer-Tut Gramling; Secretary-Pat Shear. Emily is proposing adding two other board members who can help with activities and be potential future office holders.

B. Approval of disbursement requests-

\$4,000.00 - Transfer to Library Segregated Account – Funds for Library collection purchases

\$218.16 – US Bank/Amazon – Canon EOS M50 Mirrorless 4K Vlogging Camera Bundle Kit with EF-M15-45mm + EF-m55-200mm Lenses

C. Next meeting: February 9, 2021 6:00pm- Next monthly meeting will be in February due to the Annual meeting on January 14, 2021.

X. Adjournment-Motion to adjourn made by Anne Horjus, seconded by Pat Shear. Meeting adjourned at 7:05 p.m.

Pat Shear – Meeting Minutes Recorder
December 8, 2020